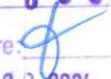




Republic of the Philippines  
**Department of Education**  
MIMAROPA REGION  
SCHOOLS DIVISION OF MARINDUQUE

Department of Education  
Division of Marinduque  
**RECORDS SECTION**  
**RELEASED**

Name: 0038211

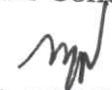
Signature: 

Date: OCT 02 2024

OFFICE OF THE SCHOOLS DIVISION SUPERINTENDENT

**DIVISION MEMORANDUM**

To : Asst. Schools Division Superintendent  
Chief Education Supervisors  
Public Schools District Supervisors  
Public Elementary and Secondary School Heads  
All Others Concerned

From :   
**LYNN G. MENDOZA, EdD**  
OIC, Schools Division Superintendent

Subject: **SCHOOL MAINTENANCE AND OTHER OPERATING EXPENSES  
WEB-BASED MONITORING SYSTEM USAGE**

Date : October 2, 2024

1. For information and guidance of all concerned, attached is a copy of Memorandum No. FIN-2024-005 dated September 25, 2024, issued by the Office of the Regional Director, Dr. Nicolas T. Capulong, CESO III, re: **“School Maintenance and Other Operating Expenses Web-Based Monitoring System Usage,”** which is self-explanatory.

2. In this regard, this Office hereby requests all Public Elementary and Secondary Schools to fully utilize the School Maintenance and Other Operating Expenses (MOOE) Web-Based Monitoring system that was developed to monitor the release, receipt, utilization and reporting of the School MOOE funds. The web-based monitoring system may be accessed through this link: <https://tinyurl.com/smooc-web-based-system>.

3. Additional information can be found in the attached copy of the Memorandum.

4. For further questions and clarifications, please contact:

**JOHN DHELTER P. PASTRANA**  
Accountant III  
Accounting Office  
Mobile Phone No.: 09685257870  
Email Address: johndhelter.pastrana@deped.gov.ph  
FB Account: JD Pizarra Pastrana

5. Immediate dissemination of the contents of this Memorandum is desired.

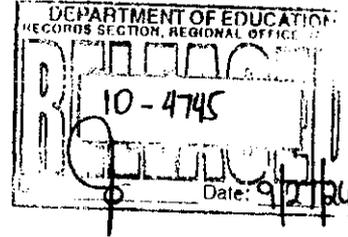
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*“DepEd Marinduque: Heart of the Philippines.  
Lead to Excel. Excel to Lead.”*





Republic of the Philippines  
**Department of Education**  
MIMAROPA REGION



Office of the Regional Director

**MEMORANDUM**  
FIN-2024-005

**TO :** SCHOOLS DIVISION SUPERINTENDENTS ,  
HEADS OF SECONDARY SCHOOLS  
SCHOOLS DIVISION ACCOUNTANTS  
ALL OTHERS CONCERNED

**FROM :** NICOLAS T. CAPULONG, PHD, CESO III  
DIRECTOR IV  
REGIONAL DIRECTOR

**SUBJECT :** SCHOOL MAINTENANCE AND OTHER OPERATING EXPENSES  
WEB-BASED MONITORING SYSTEM USAGE

**DATE :** SEPTEMBER 25, 2024

This is to provide you with a copy of the Memorandum OUF-2024-0759 for information and compliance.

The Department of Education Central Office – Office of the Undersecretary of Finance requires the full implementation and use of the School Maintenance and Other Operating Expenses (MOOE) Web-Based Monitoring system, a system for monitoring the release, receipt, utilization and reporting of School MOOE funds.

FIN/AS-MTRI



Address: Meralco Avenue corner St. Paul Road, Pasig City  
Telephone Nos.: (02) 8631-4070 | (02) 8637-2895 | (02) 8637-1799  
Email Address: [mimaropa.region@deped.gov.ph](mailto:mimaropa.region@deped.gov.ph)  
Website: [depedmimaroparegion.ph](http://depedmimaroparegion.ph)





Republic of the Philippines  
**Department of Education**  
OFFICE OF THE UNDERSECRETARY FOR FINANCE

**MEMORANDUM**

**OUF-2024-0759**

**TO : NICOLAS T. CAPULONG**  
Regional Director  
Region IV-B

**FROM : ANNALYN M. SEVELLA**  
Undersecretary

**SUBJECT : SCHOOL MAINTENANCE AND OTHER OPERATING EXPENSES  
WEB-BASED MONITORING SYSTEM USAGE**

**DATE : September 18, 2024**

This refers to the implementation and use of the School Maintenance and Other Operating Expenses (MOOE) Web-Based Monitoring System, a system for monitoring the release, receipt, utilization, and reporting of School MOOE Funds.

For reference, Memorandum OUF-2021-0880, dated December 28, 2021, was issued for the adoption and implementation of the web-based monitoring system for School MOOE funds, while Memorandum OUF-2023-0753, dated December 18, 2023, reiterated the use and implementation of the monitoring system. Both memoranda are attached as Annexes A and B, respectively. In addition, two (2) orientations were conducted regarding use and navigation of the monitoring system, the first one on October 11, 2021 and the other one on March 12, 2024.

As of September 6, 2024, only 12.32% or 290 out of 2,353 schools in your Region with budget uploaded in the monitoring system were reported to have used the system, the breakdown is provided in the table below.

Region/Division	Schools with Budget Uploaded in System	Schools that encoded in System	Percentage Usage
<b>REGION IV-B</b>	<b>2,353</b>	<b>290</b>	<b>12.32%</b>
Division of Calapan City	57	53	92.98%
Division of Marinduque	227	0	0.00%
Division of Occidental Mindoro	362	0	0.00%
Division of Oriental Mindoro	536	0	0.00%
Division of Palawan	809	0	0.00%
Division of Puerto Princesa City	99	0	0.00%
Division of Romblon	263	237	90.11%



Address: 2F Rizal Bldg., DepEd Complex Meralco Avenue, Pasig City  
Telephone Nos.: (02) 8633-9342 TeleFax No: (02) 8638-3703  
Email Address: [ouf@deped.gov.ph](mailto:ouf@deped.gov.ph)

This is to seek your support and cooperation to enhance the usage of the monitoring system in your Region in order to fully utilize the system that was developed to facilitate the utilization and reporting of the School MOOE funds.

For information and compliance.

Thank you.

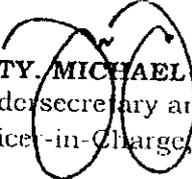
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Republic of the Philippines  
**Department of Education**  
OFFICE OF THE UNDERSECRETARY FOR FINANCE

**MEMORANDUM**  
**OUF-2023-0753**

**TO :** REGIONAL DIRECTORS  
SCHOOLS DIVISION SUPERINTENDENTS  
HEADS OF SECONDARY SCHOOLS  
REGIONAL CHIEF ADMINISTRATIVE OFFICERS  
SCHOOLS DIVISION ACCOUNTANTS  
ALL OTHERS CONCERNED

**FROM :**  **ATTY. MICHAEL WESLEY T. POA**  
Undersecretary and Chief of Staff  
Office-in-Charge, Office of the Undersecretary for Finance

**SUBJECT :** IMPLEMENTATION OF THE SCHOOL MAINTENANCE AND  
OTHER OPERATING EXPENSES WEB-BASED MONITORING  
SYSTEM

**DATE :** December 18, 2023

This is to reiterate the adoption and implementation of the School Maintenance and Other Operating Expenses Web-Based Monitoring System (SMOOE-WBMS), which was previously relayed in Memorandum OUF-2021-0880 dated December 28, 2023, with the subject, "Advisory on the Adoption and Implementation of the Web-Based Monitoring System of the School MOOE Funds in Support to the SESP-ADB Loan Program."

The Government of the Philippines and Asian Development Bank (ADB) with the Department of Education as the Executing Agency agreed on a USD300 Million-loan program through the Secondary Education Support Program (SESP). It contributes to the implementation of key reforms to improve secondary education in the Philippines.

ADB's support through SESP will be provided using the Results-Based Lending (RBL) modality. Under the RBL, financing is triggered by the achievement of mutually agreed results called disbursement-linked indicators (DLIs), which is a subset of DepEd's overall results framework for secondary education. To achieve the intended results, six (6) DLIs were identified, broken down into a sequence of timebound targets. Disbursements shall be made following the achievement and verification of the agreed DLIs.

The Department is expected to achieve several DLIs among these includes DLI 5.2 wherein at least 50% of DepEd Secondary Schools (SSs) should receive their School MOOE budget on time.

For Implementing Units (IUs), the School MOOE budget is received on time when the allotment authority and Notice of Cash Allocation (NCA) for SHS School MOOE budget is released to the school not later than January 31 of the current fiscal year.

For non-IUs, the School MOOE budget is received on time when the first tranche of the cash advance for the SSs School MOOE budget is released to the school not later than two weeks after the relevant DBM Regional Office has released the allotment authority and NCA for the SSs School MOOE budget for all non-IU DepEd SSs belonging to a given Schools Division Offices (SDOs).

To monitor compliance of DepEd with the DLI 5.2, the ADB extended a Technical Assistance (TA) Package under SESP Loan No. 3790-PHI for the development of a web-based monitoring system to facilitate the monitoring of the timely release, receipt, use, and reporting of School MOOE funds.

As of December 6, 2023, based on the consolidated reports gathered through the monitoring system **only 29.84% of Secondary Schools were reported to have used the system.** For this reason, it is essential to adopt and implement the web-based monitoring system to facilitate collection of data and information regarding the School MOOE funds.

**Further, this Office commends and recognizes Regional Offices (ROs), SDOs, and Schools that have implemented the use of the web-based monitoring system.**

Moreover, this is to **request input/comments/suggestions** regarding the monitoring system from ROs, SDOs, and Schools that have implemented its use, and ROs, SDOs, and Schools that have not yet implemented its use to gather reasons behind the non-utilization. The feedback form may be accessed through this link: <https://forms.gle/VH9yEt4gyUrHqyBaA>.

Finally, a **virtual reorientation** regarding the School MOOE Web-Based Monitoring System shall be conducted in **February 2024**. A separate advisory shall be issued.

For guidance and compliance.

Thank you.

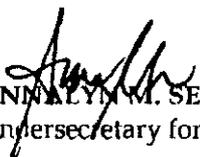


Republic of the Philippines  
**Department of Education**  
Office of the Undersecretary for Finance

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MEMORANDUM  
OUF-2021-0880

TO : REGIONAL DIRECTORS  
SCHOOLS DIVISION SUPERINTENDENTS  
HEADS OF SECONDARY SCHOOLS  
REGIONAL CHIEF ADMINISTRATIVE OFFICERS  
SCHOOLS DIVISION ACCOUNTANTS  
ALL OTHERS CONCERNED

FROM :   
ANNALYN M. SEVILLA  
Undersecretary for Finance

  
RAMON FIEL G. ABCEDE  
Assistant Secretary for Finance

SUBJECT : ADVISORY ON THE ADOPTION AND IMPLEMENTATION OF THE  
WEB-BASED MONITORING SYSTEM OF THE SCHOOL MOOE  
FUNDS IN SUPPORT TO THE SESP-ADB LOAN PROGRAM

DATE : December 28, 2021

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- 1.0 This refers to the adoption and implementation of the web-based system developed to monitor the release, receipt, utilization, and reporting of the funds for the School Maintenance and Other Operating Expenses (MOOE).
- 2.0 **Background and Objective.** Secondary Education Support Program (SESP), is a USD300 Million-loan program of the Government of the Philippines (GOP) with the Asian Development Bank (ADB) with the Department of Education as the Executing Agency. It supports the implementation of the government's Kindergarten to Grade 12 Basic Education program (K to 12 program). It contributes to the implementation of key reforms to improve secondary education in the Philippines.

SESP uses the Results-Based Lending Modality (RBL) which focuses on the positive change brought about by ADB's support rather than direct project expenditures. Under this RBL, the funds are disbursed when agreed program results, known as the Disbursement-Linked Indicators (DLIs), are achieved and have been verified.

The finance-related DLI is defined under DLI No. 5. - Secondary Education Financing System Strengthened. Specifically, the Sub-DLI No. 5.2 is achieved when at least 50% of DepEd Secondary Schools (SSs) as of December 31, 2018 received their school MOOE



Republic of the Philippines  
**Department of Education**  
Office of the Undersecretary for Finance

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budget on time and when DepEd submits attestation that the DLI is met and attaches consolidated reports of IU-SSs and SDO release of school MOOE budget to non-IU SSs.

**Description of DLI.** DepEd SSs may be classified either as implementing units (IUs) or non-implementing units (non-IUs). IUs refer to DepEd SSs whose budget allocations for school Personnel Services (PS) and school MOOE (i) are explicitly appropriated to them (i.e., appear under their name/account) in the GAA, and (ii) are directly released to them by the DBM ROs. Non-IUs refer to DepEd SSs whose budget allocations for PS and school MOOE (i) are appropriated under the GAA to the SDO as a lump sum item and (ii) are released to the SSs in the form of cash advance from the SDOs to which they belong.

As indicated under the verification protocol, **for IUs**, the school MOOE budget is received on time when the allotment authority and NCA for SHS school MOOE budget is released to the school not later than January 31 of the current fiscal year.

For **non-IUs**, the school MOOE budget is received on time when the first tranche of the cash advance for the SSs school MOOE budget is released to the school not later than two weeks after the relevant DBM regional office has released the allotment authority and NCA for the SSs school MOOE budget for all non-IU DepEd SSs belonging to a given SDO.

- 3.0 **The Web-Based Monitoring System of School MOOE Funds.** To contribute and facilitate the compliance of DepEd with DLI 5.2, the ADB has extended a Technical Assistance (TA) Package under this SESP Loan No. 3790-PHI: Secondary Education Support Program primarily for the development of a web-based system for monitoring the release, receipt, utilization, and reporting of School MOOE Funds.

3.1 **Orientation on the SESP and Status of Compliance.** It has been noted that based on the consolidated reports from the regional offices submitted to the Finance-Central Office, only 32.6% of Secondary Schools achieved the said DLI 5.2. This was shared to all concerned during the orientation conducted by the Office of the Assistant Secretary for Finance on October 11, 2021. To further validate such findings, submission of reports was again requested and based on the revalidated submitted reports, a slight increase of 1.8% or 34.4% of Secondary Schools achieved DLI 5.2. It is therefore necessary to adopt the web-based system so as to facilitate the capture of the data and information on the school MOOE funds.

- 4.0 **The Support Team.** In order to fully implement the web-based reporting system for the School MOOE funds, a Support Team will be organized to provide technical assistance to users of the system. A separate Office Order will be issued for the purpose, defining the roles and responsibilities of the team, among others. Initially, the team will be composed of the following:



Republic of the Philippines  
**Department of Education**  
Office of the Undersecretary for Finance

LEVEL OF GOVERNANCE	OFFICE	POSITION
Central Office	Budget Division	Division Chief
		Staff in-charge of monitoring downloaded funds
Regional Office	Finance Division	Regional Chief
		Administrative Officer
Schools Division Office	Accounting Unit	Division Accountant
Secondary Schools		School Principal

5.0. In view of the foregoing, all concerned are hereby enjoined to adopt and implement the web-based system.

For guidance and compliance.